

# NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on June 15, 2022 at the Catholic Education Center.

**PRESENT: Trustees:** Martin Drainville  
Elizabeth King  
Colleen Landers  
Denis Lincez  
Ron MacInnis  
Steve Malciw  
Fred Salvador  
Glenn Sheculski  
Stan Skalecki

**Student Trustee:** Emma Mills

**Administration:** Tricia Stefanic Weltz, Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business

**Staff:** Michele Mahaffy, Executive Assistant and Recorder

**Regrets:** Martin Drainville

**Guests:** Elena Lionello, 2022-23 Student Trustee

**A CALL TO ORDER**

**Opening Prayer**

The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis. The opening prayer was recited.

**B ROLL CALL**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Skalecki

**Resolution 22-68**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville

**Carried**

**C DECLARATION OF CONFLICT OF INTEREST – Nil**

**D APPROVAL OF AGENDA**

**Motion**

MOVED BY: D. Lincez  
SECONDED BY: G. Sheculski

**Resolution 22-69**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

**Carried**

**E APPROVAL OF MINUTES**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: S. Malciw

**Resolution 22-70**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – May 25, 2022

**Carried**

**F DELEGATIONS – Nil**

**G POLICY**

**G.1 E-4 Admission of Students**

**Motion**

MOVED BY: G. Sheculski  
SECONDED BY: S. Malciw

**Resolution 22-71**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-4 Admission of Students* at second and third reading.

**Carried**

**G.2 E-5 Special Education**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: E. King

**Resolution 22-72**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-5 Special Education* at second and third reading.

**Carried**

**G.3 E-16 Naming of Schools and Facilities**

**Motion**

MOVED BY: D. Lincez  
SECONDED BY: C. Landers

**Resolution 22-73**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-16 Naming of Schools and Facilities* at second and third reading.

**Carried**

**G.4 E-24 Personal Information Management**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. King

**Resolution 22-74**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-24 Personal Information Management* at second and third reading.

**Carried**

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**G.5 I-1 Video Surveillance**

**Motion**

MOVED BY: G. Sheculski  
SECONDED BY: R. MacInnis

**Resolution 22-75**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *I-1 Video Surveillance* at second and third reading.

**Carried**

**G.6 T-10 Public Participation**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: R. MacInnis

**Resolution 22-76**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-10 Public Participation* at second and third reading.

**Carried**

**H PRESENTATIONS AND REPORTS**

**H.1 Presentations**

**H.1.1 Student Trustee – Fred Salvador, Chair of the Board**

Chair Salvador presented an envelope to out-going student trustee Emma Mills. He thanked her for all her hard work and wished her well. In addition, the Chair introduced next year's student trustee Elena Lionello and welcomed her to the Board.

**H.1.2 FSL Year in Review – Julia Spadetto-Forward, FSL Special Assignment Teacher**  
Guest speaker, Julia Spadetto-Forward joined the meeting via Webex and presented information regarding two board-wide FSL initiatives. Mission Possible was a professional development opportunity promoting the use of inquiry to design units that engage learners across the subjects of Religion, Social Studies and French. The presenter described the goals, activities, feedback and a final task. *123 petit pas* was a student experience/learning opportunity offered to students from Kindergarten to Grade 2. Positive feedback from teachers and great engagement of students was reported.

**H.1.3 Right to Read – Daphne Brumwell, Superintendent of Education**

Superintendent Brumwell presented information introducing "A Fresh Look at Literacy Instruction". The presentation outlined the Right to Read Inquiry, the Science of Reading, Structured Literacy, new resources and how NCDSB is moving forward in literacy. She outlined a plan for 2022-23 school year including practices that will be evident in classrooms, screening tools and budget information.

Trustees engaged in a question and answer period with the presenter.

**H.2 Reports**

**H.2.1 Student Trustee – Monthly Student Report, Emma Mills**

E. Mills presented her report to the Board of Trustees highlighting the following:

- Sports: soccer and track and field
- Exam Cram Night and Exams
- Day in the Parking Lot and Senior Prank
- A message from the Class of 2022
- A Year in Review – a monthly review of the 2022-23 School Year

The Chair thanked Emma for her presentation and a great year of presentations. He wished her all the best in her future endeavors.

**H.2.2 Audit Committee**

The meeting scheduled for June 6, 2022 was cancelled due to an inability to fulfil quorum requirements. Next meeting, September 2022.

**H.2.3 Indigenous Advisory Committee – June 10, 2022 Meeting Update**

Trustee Skalecki provided a meeting update which included items such as Indigenous History Month, dual credit courses, a new outdoor learning space and an indigenous learning experience for grade 6 students in the fall.

**H.2.4 Special Education Advisory Committee**

Trustee Skalecki reported on today's SEAC meeting. This last meeting of the year included a motion recommending that the Board accept the amendments to the Special Educational Plan 2022-23 as revised. Motion to follow.

**H.2.5 Supervised Alternative Learning – Nil**

**H.2.6 Transportation Committee – June 8, 2022 Meeting Update**

Trustee King referred to the notes she shared with the Board of Trustees and reviewed matters including budgetary items, Covid-19 related measures, inclement weather days and an accepted motion to establish a standing committee.

**H.2.7 Program – 2022-23 Special Education Plan, Daphne Brumwell, Superintendent of Education**

Superintendent Brumwell presented the Board with the SEAC approved 2022-23 Special Education Plan. She reviewed a few key items and requested that the Board make a motion to accept the plan and forward to the Ministry of Education.

**H.2.8 Business – Keld Scott, Superintendent of Business**

**H.2.8.1 SBCI/WSIB Annual Report**

Superintendent Scott presented and reviewed the annual SBCI-WSIB reports provided to the Board. He presented the reports' findings and highlighted a number of factors including the Absence Study's averages in comparison to several NCDSB employee groups, short and long-term sick day usage, and durations of long-term absences. He gave relevance to the effect the pandemic and its length has affected absences.

**H.2.8.2 ICT Procurement**

**H.2.8.2.1 Xerox Multi-Function Copier Program**

K. Scott presented the Board with the five-year plan to upgrade NCDSB's fleet of Xerox Multi-Function copiers. He detailed a change in practice due to the need to capitalize the investment. He recommended that the board approve the motion to procure the new copiers as presented.

**H.2.8.2.2 Workstation Program**

K. Scott presented the Board with the Five-Year Workstation Program/Plan for 2021/22-2025/26. He detailed the need for a change in practice in order to obtain greater fiscal accountability and to ensure compliance with the criteria of short-term tangible assets and capitalization of investments. He recommended that the board approve the motion to procure the requested Chromebooks and laptops as presented. The presenter engaged in a question and answer period with trustees.

**H.2.8.2.3 Transportation Budget**

K. Scott presented the budget for the Tri-Board Consortium for the 2022-23 school year. This proposed budget was approved at the June 8, 2022 Transportation Committee meeting. He recommended approval of the budget as presented. The presenter engaged in a question and answer period with trustees.

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**H.2.8.4 Personnel Update**

K. Scott reviewed the Personnel Update provided to the Board. It included one new hire for the 2022-23 school year, two resignations, and one retirement.

**H.2.9 Director of Education – Nil**

**H.2.10 Chair/Trustees – Nil**

**I Motions**

**I.1 Personal Services Contract**

MOVED BY: E. King

SECONDED BY: D. Lincez

**Resolution 22-77**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the renewal of the personal services contract for the Director of Education as presented.

**Carried**

**I.2 Xerox Multi-Function Copier Program**

MOVED BY: G. Sheculski

SECONDED BY: S. Malciw

**Resolution 22-78**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the procurement of Xerox multi-function copiers in the amount of \$199,442.90.

**Carried**

**I.3 Workstation Program**

MOVED BY: S. Malciw

SECONDED BY: D. Lincez

**Resolution 22-79**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the purchase of 400 Chromebooks in the amount of \$160,460.00 and 100 laptops in the amount of \$123,170.00, for an overall total of \$283,630.00 in required technology investments.

**Carried**

**I.4 Special Education Board Plan**

MOVED BY: G. Sheculski

SECONDED BY: S. Skalecki

**Resolution 22-80**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the amendments to the Special Education Board Plan for 2022-23 and forward to the Ministry of Education.

**Carried**

**I.5 Northeast Tri-Board Student Transportation**

MOVED BY: R. MacInnis  
SECONDED BY: S. Malciw

**Resolution 22-81**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Northeast Tri-Board Student Transportation Consortium Budget as presented.

**Carried**

**J COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: R. MacInnis  
SECONDED BY: S. Skalecki

**Resolution 22-82**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**K UNFINISHED BUSINESS – Nil**

**L CORRESPONDENCE – Nil**

**M NEW BUSINESS - Nil**

**N INFORMATION – Nil**

**O FUTURE MEETINGS**

Regular Board Meeting – September 21, 2022 at 4:45 p.m.

**P ADJOURNMENT**

**Motion**

MOVED BY: S. Skalecki

**Resolution 22-83**


BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:34 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
\_\_\_\_\_  
Chair of the Board

  
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Secretary-Treasurer